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Policy Title: Cost as a Barrier (CAAB) Funding Policy	Adopted By: Silverwood Heights Community Association	Effective Date: October 2019
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1. PURPOSE:

The Silverwood Heights Community Association (SHCA) strives to have accessible programming for all to serve the community. In doing so, the SHCA must ensure that no person is excluded from participating in events and programs due to cost being a barrier.

The Silverwood Heights Community Association presently subsidizes all programs offered within the community and will provide individual support for families who are unable to participate in programs due to financial burden.

2. POLICY:

2.1 The Silverwood Community Association may review all requests for assistance brought forward by families wishing to participate in activities sponsored by the Association. The review is done in a confidential manner with involvement by the president and/or Indoor Coordinator and/or Treasurer and/or applicable Sports Coordinator.

3. PROCEDURES:

3.1 Information on the Cost as a Barrier Policy is included in newsletters and other publications such as the Association website. This information is distributed in a timely manner in conjunction with Association program registration dates. Persons wishing to access CAAB typically do so inquire through the Indoor Coordinator, but may request through any board member.

3.2 When a request for cost as a barrier funding is submitted for a sport program eligible to receive KidSport funding (such as basketball, soccer, karate etc. – full list available on the KidSport website), the first step will be to have the participant submit an application through KidSport™. In the event this funding is denied, the ability to utilize the Community Association's Cost as a Barrier funding, whether partially or fully, will be decided on a case by case basis.

3.3 The request for financial support will be reviewed by Association Executive Members. Decisions on eligibility may be presented at the next available meeting or decided upon at registration by the executive member present.

3.4 Financial support may be considered for families who identify as being low income.

3.5 Community association financial support may include the waiving of program fees.

3.6 Families receiving assistance are required to purchase a Silverwood Heights Community Membership.

3.7 Through this initiative, the Association may fund one program per family/session, or as decided on a case by case basis.

3.8 This policy may be reviewed annually as the City of Saskatoon funding to the Association may fluctuate.

3.9 In the event that a participant from another Community Association requests Cost as a Barrier funding for a Silverwood Heights program, the process should be as follows:

- The Program Director will first contact the participant's Community Association to ensure they are able to accommodate the Cost as a Barrier request.
- If the request can be accommodated, the participant's Community Association will pay the fees on behalf of the participant. The home Community Association will work through their own internal process to have that amount claimed under their Cost as a Barrier funding.
- If the participant's home Community Association is unable to cover the caab cost, SHCA programming committee will review the requested amount and may cover the fees under their caab funding.